

MESSAGE FROM THE EXECUTIVE DIRECTOR/REGISTRAR
College of Licensed Practical Nurses of Newfoundland and Labrador (CLPNNL)
209 Blackmarsh Road
St. John's, NL A1E 1T1

Election of LPNs to the Board of the CLPNNL for Zones I & III

In accordance with the requirements of the *Licensed Practical Nurses Act, 2005*, and the *By-laws* there will be an election held this fall to elect a LPN to serve as a Board member from Zones I & III. A copy of the *By-laws* is available on the CLPNNL website at www.clpnnl.ca. Please see Sections 18 – 23 and Appendix A of the *By-laws* for additional information regarding the election process. Both positions are for a three year term. The following is information regarding the election process that all LPNs residing in Zones I and III need to be familiar with:

1. The province has been divided into **five electoral zones** for the purpose of electing LPNs to the Board. **Please see Section 18 and Appendix A of the *By-laws* for additional information regarding the electoral zones.**
2. A LPN for Zones I and III are eligible to vote in the zone in which the LPN resides on the date nominations close (October 23, 2015 @ 1630 hrs.).
3. A LPN is eligible to vote in the election of members to the Board if the LPN is the holder of a current certificate of licensure from the CLPNNL.
4. A LPN is eligible for election to the Board if:
 - (a) the LPN is in good standing with the CLPNNL and is not in default of payment of any monies owed to the CLPNNL pursuant to its *Laws, Regulations, By-laws* or policies;
 - (b) the LPN is not an employee of the CLPNNL; and
 - (c) the LPN agrees to the obligations and duties imposed on a Board member pursuant to the *Act, Regulations, By-laws* and policies of the CLPNNL.
5. A LPN shall only be nominated for election in the electoral zone in which he or she resides on the date nominations close (October 23, 2015 @ 1630 hrs.).
6. Any LPN may nominate for office another LPN in good standing with the nominee's written consent, in accordance with the CLPNNL nomination procedure. **Completed nomination forms must be received in CLPNNL office prior to 1630 hrs. on October 23, 2015.**
7. The Registrar shall disqualify any nominee whose nomination or election contravenes the *Act, Regulations, By-laws* or these procedures, or who does not meet the requirements of Section 19 of the CLPNNL *By-laws*.
8. The Registrar shall notify the nominee of the reasons for disqualification in writing and report the disqualification with reasons to the Board.
9. The Registrar will mail an election ballot to each LPN that resides in Zones I and III on November 2, 2015.
10. Each LPN in Zone I and III are entitled to cast one vote for each vacancy in his or her Zone. **A ballot shall not be counted unless it is post marked or received in the CLPNNL office prior to 1630 hrs on December 4, 2015.** The ballot shall be received in a sealed manner and marked ballot.

11. The LPN receiving the most votes for each position is elected.
12. In the case of a tie vote, the Registrar shall determine the successful candidate by random draw.
13. The Registrar shall supervise and administer all Board elections and may establish procedures consistent with the *By-laws* for that purpose.
14. In the event of irregularity or dispute with respect to any nomination, ballot or election, the Registrar shall be the sole arbiter, thereof, and his or her decision is final.
15. Where the number of nominee(s) is equal to the number of position(s) in an electoral zone the Registrar shall declare the nominee(s) to be elected by acclamation.
16. Where the number of nominees is less than the number of positions in an electoral zone, the Board, upon the recommendation of the Registrar, shall appoint a LPN as practicable.
17. A recount takes place;
 - (a) at the request of a candidate for the election in respect to which the recount is requested;
 - (b) within 15 days of publication of the results of the election; and
 - (c) where the difference between the votes received by the two leading candidates for a position are more than 5% of the total votes cast.
18. Omission to deliver notice of election to a LPN or the failure to receive a notice of election by a LPN entitled to receive such notice shall not invalidate the election or any proceeding in relation thereto.
19. The Registrar shall as soon as reasonably practicable
 - (1)(a) notify each candidate of the election results;
 - (b) notify all members of the election results and provide the names and biographies of the members elected or acclaimed to the Board by publishing the information on the CLPNNL website and in the next following issue of the CLPNNL newsletter; and
 - (2) The Registrar shall keep all ballots cast for a period of not less than 31 days following publication of the election results or recount.
20. An election of licensees to the Board shall be held during the fall of each year prior to the expiry of each elected members term.

Schedule for the Election Process for Zones I and III

September 25, 2015 - Nomination forms mailed to Liaison LPNs in Zones I and III for distribution

October 23, 2015 at 1630 hrs. – Deadline for receipt of completed nomination forms at the office of CLPNNL

November 2, 2015 – Election Ballots mailed to each LPN for Zones I and III

December 4, 2015 at 16:30 hrs. – Deadline for receipt of completed election ballots in the CLPNNL office

December 11, 2015 – Counting of election ballots by the CLPNNL

December 14, 2015 – Notification of election results to candidates

December 16, 2015 – Notification of election results to membership

IF YOU REQUIRE ADDITIONAL INFORMATION ABOUT THE ELECTION PROCESS PLEASE CONTACT THE CLPNNL OFFICE AT 709-579-3843.

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